



FIRE COMPANY INSPECTION PROGRAM

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BUSINESS OWNER PRE-INSPECTION CHECKLIST

The following pre-inspection checklist will help you identify potential fire code violations. Common violations associated with your business type are listed. Use this checklist to correct potential violations prior to your Fire Department inspection thus reducing and/or eliminating potential fire and safety hazards. Thank you for partnering with the Chula Vista Fire Department in this community safety effort.

ACCESS & PREMISES	YES	NO
Are fire lanes unobstructed and identified?		
Are address numbers for the building of a contrasting color, clearly visible from the street, and a minimum of 4" in height?		
Are current building keys provided and marked in the Knox Box?		
EGRESS (EXITING)		
Are the exit doors unobstructed?		
Is all exit door locking hardware of the single-action type and operate without the use of a key or special knowledge?		
If the main entrance has locking hardware, is there a sign over the door that states, "This door to remain unlocked during business hours"?		
Are all exits doors operable?		
Are doors with panic hardware free of any other type of locking hardware?		
Are all exit signs and emergency lighting operable?		
FIRE EXTINGUISHERS		
Is there access to fire extinguisher(s) rated at a minimum 2A-10BC?		
Is the travel distance from all portions of the building less than 75' to a fire extinguisher?		
Are all fire extinguishers mounted, visible, and accessible (not blocked)?		
Have the fire extinguisher(s) been serviced/tagged by a fire extinguisher company within the last 12 months?		
ELECTRICAL		
Are all electrical outlets, switches and junction boxes properly covered with cover plates and is the electrical system safe from any apparent shock and/or other electrical hazards?		
Are circuit breakers/fuses labeled so as to identify the area protected?		
Is the area clear at least 30" in front of electrical panel(s)?		
Are appliances plugged directly into outlets? (Use of extension cords is prohibited)		
STORAGE & HOUSEKEEPING		
Are combustibles stored in a neat and orderly manner as to not obstruct the means of egress?		
Are the boiler rooms, mechanical rooms, and electrical panel rooms well maintained and free of all combustible materials?		
Is storage a minimum 24" below the ceiling and/or 18" below the ceiling in sprinklered buildings?		
Are dumpsters that are 1.5 cubic yards or more not stored inside the building and placed more than 5' from combustible walls, openings, or combustible roof eave lines?		
COMBUSTIBLE/FLAMMABLE LIQUIDS AND COMPRESSED GASES		
Are quantities in excess of 10 gallons of flammable and combustible liquids used for cleaning purposes and the operation of equipment stored in liquid storage cabinets?		
Are there flammable/combustible liquids being stored that are not for the normal operation and/or maintenance of equipment? If yes, remove.		
If you have compressed gas containers (such as co2, helium, etc.), are they secured at two points to prevent tipping?		
FIRE PROTECTION EQUIPMENT		
Is there a minimum of 3ft clearance around all fire protection equipment (such as Fire Sprinkler Risers, Fire Hydrants, Fire Department Connections)?		
Is the Fire Sprinkler System being maintained/serviced in accordance with Title 19 maintenance/service intervals?		
Is the Fire Alarm System being maintained/serviced in accordance with Title 19 maintenance/service intervals?		
Are all control valves secured in the open position?		
If you have a Kitchen Hood Extinguishing system, has it been serviced within the last six months? Is the Kitchen Hood duct and plenum free of grease?		